



Position: Choices for Care, Care Coordinator

Schedule: Full-Time, Tuesday through Saturday, 8:30 am to 4:30 pm

Primary Function:

1. Provide consultation based on a comprehensive assessment of client's needs, service options and cost to older adults identified as at risk for long term care placement.
2. To assist in developing a comprehensive plan of care for older adults choosing to decline long term placement based on client's ability to manage activities of daily living, cognitive function, emotional well being, social and financial support.
3. To provide pre-screening assessments at all acute hospital settings within Aging Care Connections contracted area and post screens for patients admitted to long term care facilities within the agency's contracted area.
4. To provide all documentation to providers as needed when arranging for interim services.
5. To refer patients to their MCO for waiver services as needed.
6. To provide an Interagency Certification of Screening Results for Long Term Care to older persons who choose nursing home placement.
7. To provide opportunities to patients for a follow-up consultation and comprehensive assessment, if requested, following a short-term nursing home placement in order to promote a healthy transition assisting older persons wishing to return to their community.
8. To assess clients in the hospital prior to discharge, in the home prior to placement, in the nursing home prior to discharge to the community as dictated by client need.
9. To respect the client's right to self-determination.
10. To assist and involve families in decisions whenever appropriate.
11. To maintain accurate documentation in compliance with the standards set forth by the State of Illinois Department on Aging Choices for Care Program.
12. To perform any other duties assigned by the Transitional Care Supervisor or Director of Social Service.

Qualifications:

- A. RN or BSN, or BA/BS degree in social science, social work or related field.  
One-year experience in a related field.
- B. LPN with one-year experience in the provision of service to older adults.
- C. Ability to communicate verbally and in writing.
- D. Thorough knowledge of public/private community-based services.
- E. Successful completion of preliminary and certification training for the Illinois Department on Aging Community Care Program.
- F. Availability of an automobile

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